



COVID-19 risk assessment for self-catering property The Cowshed at Cold Oak Farm

Property name	The Cowshed	Date of next review:	4 October 2020
Date of assessment	4 July 2020	Notes:	Gill and Brian Shacklock welcome guests personally and are the only ones with access to the property between guests
Assessment carried out by	Gill and Brian Shacklock		

What are the hazards?	Who might be harmed and how?	What are you doing to control the risk?
Person to person contact during COVID 19 pandemic (Host and guest)	Becoming infected with COVID19 and further spread the infection	<p>Minimise contact between the two parties.</p> <p>Owners use protective clothing and ensure guests understand social distancing guidelines.</p> <p>Provide pre-arrival/ departure information for guests explaining procedures.</p> <p>Welcome guests outside property, explain layout and location of rubbish and compost bins, and answer initial queries.</p> <p>Ensure guests are not present during interim cleans</p> <p>Any issues needing a maintenance visit to be arranged when guests are out of the property where possible (unless an emergency)</p> <p>Provide a document explaining all aspects of the property for example when bin day is, when the heating and hot water are switched on, instructions for all appliances and facilities.</p> <p>Amenity packs provided are handled only with disposable gloves.</p> <p>Illness reporting procedure and useful contact numbers provided in the property.</p>
Cleaning regimes not effective / fit for purpose	Contaminated accommodation / spread of COVID-19	<p>Cleaning plan and checklist for owners which must be adhered to for each clean.</p> <p>Maintenance issues to be checked as normal (non COVID-19) routine.</p> <p>Owners use protective clothing and understand how to use correctly, and how to dispose of such protection. Owners know hand-washing routines.</p>
Incorrect / ineffective cleaning materials used / Cleaning regimes not recorded	Not cleaning or sanitising the property correctly	<p>Cleaning requirement document prepared and used during each clean.</p> <p>Ensure cleaning materials are clean and fit for purpose.</p> <p>Ensure cleaning equipment is PAT tested and fit for purpose and used in the correct way.</p>
Dealing with a guest who is unwell or infectious outbreak in the property	The spread of an infection outbreak	<p>Information about what to do if a guest is ill including relevant phone numbers and actions required.</p> <p>Liaise with the guests to understand the situation. Guidance from a health professional to be sought should a guest not be well enough to return home.</p> <p>Attempt to find alternative accommodation for subsequent guests if necessary.</p> <p>If necessary, deliver clean linen for the guests to the outside of the property and a basket for used linen placed inside the property.</p> <p>If necessary, delivery medicines, food supplies and extra cleaning materials to the outside of the property.</p>
Incorrectly laundered bedding	Bacteria not killed off properly	Cotton bedding used and washed on full 60 degree wash cycle.
Changeover clean	Contaminated accommodation / spread of COVID 19	<p>Changeover cleans are commenced only after the guests have left the property.</p> <p>Protective clothing is worn and cleaning/ maintenance procedures are adhered to and documented appropriately.</p>
Legionella	Infection of Legionella from standing water if the property has been lying empty	<p>Flush the whole water system for two minutes or more. First flush your toilet, then let the kitchen taps and the hand basin taps run for two minutes or more to let both hot and cold water pass through.</p> <p>Flush the shower through If your shower has not been used for two weeks or more, disinfect the showerhead. The showerhead should be removed and the shower run for two minutes. The showerhead should be disinfected before being re-fitted by immersing for at least an hour in any solution designed for cleaning baby feeding bottles (e.g. Milton). Showerheads should be regularly disinfected about four times a year</p>

The owners consider than no further action is required to mitigate risks at the present time.